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## O

AARE recognizes the importance of Special Interest Groups to the work of building research capacity and strengthening collegial networks within our research community. To offer further support for the activities of SIGs, AARE provides a competitive funding scheme. Applications for this funding may be made for grants of \$5000 (ten available per annum). The grants may be used for purposes such as hosting an international speaker to present in the SIG strand at the annual AARE conference, to hold workshops, seminars or master classes for members of the relevant SIG, or to host a scholarly event such as a small conference or symposium. All SIGs registered by the end of June are entitled to apply for competitive grants. These grants are intended to build research capacity, and are not to be used for social events that would normally be permitted within the guidelines of SIG annual funds. SIG Convenors should consult with the members of the SIG for feedback prior to making this application. All applications for competitive grants will be assessed on merit. These guidelines are current as of March 2018. However, guidelines may be updated from time to time, and SIGs are advised to check the AARE website before developing and submitting applications to ensure that the most current version is being used.

## S c C a

All applications will be considered against eligibility criteria and compliance with the funding guidelines contained in this document. Competitive funding must be used for the purposes of capacity building among SIG members. Events or activities funded by competitive grants must be academic in nature, and should ideally be held



clearly detailed and itemised.

Each SIG may be named as an applicant on a maximum of one Competitive Grants per annum.

Each budget item will be funded only once. No duplication of funding is permitted for items already supported by funding from external sponsors.

Funding may be requested to support 0.24 8.To(a) ~~4.13~~(f) 13n-2 (ng)q

raising activities in which excess funds are accrued to universities or other organisations, but that do not provide a return or direct benefit to AARE and its members.

If co-sponsorship has been gained for a SIG event, details need to be provided to the SIG Coordinator detailing:

- The name of the sponsor
- The level of funding received
- Purpose of funding
- Level and type of involvement of the sponsor
- Assurance that no duplication of funding will occur
- Advice regarding how AARE will be appropriately acknowledged and publicised at the event
- Confirmation of discount available to AARE members in the case of ticketed events, or events for which registration fees are charged for attendance.

## **E b**

To apply for an AARE competitive grant the SIG Convenor and Co-Convenor must be current financial members of AARE, and the SIG must hold current registration with AARE. SIG group's eligibility for funding in the next round will be restricted if reporting requirements for previous AARE grants have not been met.

## **S b P a**

### ***Proposal***

Proposals submitted for competitive grants must be made by the SIG Convenor and/or Co-Convenor and have been developed in consultation with the SIG group members. The application must provide details of all information necessary for its assessment without the need for further explanation, unless requested by the AARE Executive.

Proposals should include:

- Date/venue of proposed activity
- Name of the proposed activity
- Details of activity (symposium, workshop etc.)
- Details of speakers (if relevant)
- Likely audience/attendees/participants
- Number of AARE members who might potentially participate in the activity
- How the event will be publicised
- How AARE will be appropriately acknowledged and publicised at the event
- Potential outcomes

Applications for competitive grants should specify

Additions, deletions and modifications will not be accepted after submission, unless invited by AARE.

***Closing date***





- Reimbursement was claimed from AARE by the 15<sup>th</sup> June.
- The activities were advertised on the AARE website
- The outcomes of the activity were made available on the AARE website

SIG Convenor Signature \_\_\_\_\_

SIG Co-Convenor Signature \_\_\_\_\_